



Dear Parents and Carers,

As we turn to welcome the 2022 school year, we are full of positivity and great hope that it will be a magnificent year where our children are engaged in exceptional learning opportunities. To make this possible, we are reliant upon the generous spirit of our parents and carers to help fund programs and resources. Your generosity will make a difference to the lives of the children and the learning that occurs at our school.

There have been significant Department of Education and Training (DE&T) changes in regard to our voluntary financial contributions for 2022. Schools provide students with free instruction to fulfill the Victorian curriculum. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our children. We thank you in advance for all your support, whether through contributing financially, supporting our fundraising efforts and/or volunteering your time. This makes a huge difference to our school and the programs we can offer the children.

In recent years, your support through voluntary contributions has allowed us to: provide essential learning items for families who have experienced financial distress; ensured all children had the opportunity to attend excursions and camps; provided uniforms and basic food supplies to families in need; maintained our fleet of classroom-based laptops and iPads, replaced technology such as interactive whiteboards; maintained and made improvements to our school grounds; provided shared classroom resources including book sets and so much more.

In 2022, we ask you to please consider paying the contributions where you can, as they support many different educational, social and physical aspects of our school life. We greatly appreciate the generosity of our wonderful families.

This year we are introducing a different Book Pack purchasing system. Previously, the school would purchase the materials for the children to use and distribute them in the classroom. DE&T now recommends parents purchase the book packs directly from the supplier. Our recommended supplier is Maxim. These packs contain all the essential stationery items that your child will use on a daily basis and will be delivered to school. Your child will bring their pack home to be labelled at the beginning of Term 1, 2022. Please order your book pack by the date advised, as Maxim cannot accept late orders. You will find the link to Maxim below:

[Book pack](#)

For further information on the Department's Parent Payments Policy please click [here](#) and see a one-page overview attached.

Thank you!

Sue Higgins  
Principal

Peta Wetzel  
School Council President

Anabel Herr  
Business Manager

| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum  | Amount       |
|---|--------------|
| <p>These contributions directly support several important curriculum areas and programs that we offer including</p> <ul style="list-style-type: none"> <li>class sets for vital numeracy manipulatives (Dice, Playing Cards, bead strings, counters, etc.) \$25</li> <li>critical literacy resources (Guided reading books, take home readers, etc.) \$20</li> <li>the maintenance and repair of musical instruments \$10</li> <li>Art – paint, crayons, canvas, glitter, coloured paper \$25</li> <li>replacement of sporting equipment \$15</li> <li>purchasing of inquiry and science resources (SMILE &amp; STEAM) \$20</li> <li>chicken feed and care \$5</li> <li>LOTE program resources \$10</li> <li>printing and photocopying of worksheets and learning materials to learn in class and at home \$15</li> </ul> | \$145        |
| <p>Online Subscriptions</p> <ul style="list-style-type: none"> <li>Essential Assessment/ My Numeracy \$4</li> <li>Compass to support Report Writing (incl. the tracking of student academic and wellbeing data) \$12</li> <li>Seesaw for students to document their learning and share with teachers and parents what is happening in the classroom \$4</li> </ul>  | \$20         |
| <p>Information and Communications Technology</p> <ul style="list-style-type: none"> <li>software and equipment needed to sustain and enhance our ICT program.</li> </ul>  | \$25         |
| <p>Whole school events</p> <ul style="list-style-type: none"> <li>Healthy Harold/Sex Education</li> </ul>   | \$15         |
| <b>Total Amount</b>   | <b>\$205</b> |

| Other Contributions - for non-curriculum items and activities   | Amount |
|---|--------|
| School Sports Victoria membership (Year 3-6)  | \$6    |
| <b>First aid:</b> The school provides first aid consumables to treat students and to meet student health needs when at school, on excursion and camp.   | \$10   |
| <b>School grounds maintenance and improvements</b> to keep the school looking its best, including employment of a Grounds Person (2 days per week)  | \$60   |
| <b>Masterplan Fund</b> to help us to make our landscaping masterplan become reality we ask for your support to build, for example, a new kitchen garden, wild corridor along Bubup Nairn fence line or a new chicken run along Chapel St fence.   | \$100  |
| <b>Welfare &amp; Inclusion Fund</b> to offer support programs for our children and support families in need, including financial support to purchase required materials and items they may need in the classroom, to attend swimming, camps and excursions, to buy uniforms and hats, and to attend student wellbeing programs. Funds will also be used to support staffing of our Literacy Intervention Program and to purchase additional resources for our Reconciliation Action Plan (RAP). | \$100  |

| Tax deductible contributions   |              |
|--|--------------|
| <b>Building fund:</b> A tax-deductible contribution to support the construction of our new learning space on Brighton Road and repairs on current buildings (for example, Hato building roof and eaves repair, plumbing repair in the Shiawase building and foyer upgrade);  | \$50         |
| <b>Library fund:</b> A tax-deductible contribution to further develop the new school library space and the supporting technology, additional books and resources. 2021 funding will go towards furniture for our new library space in the Hato building and for a new computer and scanner to streamline our borrowing system. | \$100        |
| <b>Total Amount</b>  | <b>\$426</b> |

### Educational items for students to own

You can find a list of items (book pack) that the school recommends you purchase from Maxim for your child to individually own and use on this website.

### Extra-Curricular Items and Activities

St Kilda Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis via Compass.

### Total

| Category                 |       |
|--------------------------|-------|
| Curriculum Contributions | \$205 |
| Other Contributions      | \$426 |

### Payment methods

St Kilda Primary School uses Compass for all their payments.

### Financial Support for Families

St Kilda Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF Fund)
- State Schools Relief (SSR)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Anabel Herr

Ph: 03 0534 3993 | Email: [anabel.herr@education.vic.gov.au](mailto:anabel.herr@education.vic.gov.au)



## **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.